

2020-2021 Summary Report of the Trustee Board - Finance, Staffing & Buildings Committee.

The committee's responsibilities include matters concerning the Academy budget (including audit), staff appointments, contracts, performance management, salary and the Academy site. Policies are reviewed and approved.

The committee receives briefings from the Academy's senior leadership team and looks at value for money with regards to the expenditure on staffing and resources. It also takes on a 'Task and Finish' exercise, whereby a group of two trustees focus on a particular topic to make a judgement on its impact and value for money.

The committee minutes are presented at the next meeting of the Trustees. At the conclusion of each meeting the Trustees discuss the impact made.

The following are a brief summary of the business carried out at the three meetings in 2020/21:

8 October 2020.

- There was an impact statement and update on Pupil Premium, Primary PE grant and Catch up funding and approval of the reports to be published on the website.
- There was discussion on internal scrutiny.
- Trustees monitored and approved the 2020/21 budget.
- Trustees discussed and agreed on the 2020/21 Teachers' Pay award.
- There was an update on bids and grants and site development.
- There was an update on the performance management process.
- There was discussion on absence management and staffing.

4 February 2021

- There was an update on the Primary PE grant and Catch-Up funding.
- Trustees were informed of the IT equipment that had been provided by local and national government and charities and how it had been allocated to students to support home learning.
- There was an update on the budget and budget monitoring to December 2020.
- Trustees were updated on progress with bids and grants.
- Details of the Outreach service, including funding and the adaptations made during the pandemic was presented.
- There was an update on site development and on the expansion of the Academy.
- There was discussion on absence management.
- There was an update on staffing in the Academy.
- There was discussion of and approval of the Risk Assessment for operation during lockdown.

10 June 2021

- There was discussion of the second internal scrutiny visit report.
- Trustees discussed the Academy Benchmark report.
- There was a budget update and budget monitoring to April 2021.
- There was an update on bids and grants and progress of site development.
- There was an update on staffing.
- Policy development was carried out.

Paul Coyne - Chair